

## Payment of Fees

All fees are due and payable to the University on January 10, 2025. A minimum payment option is available to students that are unable to pay their account in full by the due date.

### Minimum Payment Option

All charges incurred by a student will be consolidated into one account. The student will be billed and must make a payment by the due date indicated on the bill. An option will be provided on the monthly bill for the minimum payment. Students that elect to make the minimum payment will incur a finance charge of 1% per month on the unpaid billed balance after the due date. Students will not be allowed to register for future terms until their account balance is paid to \$1000 or less and their account is in good standing.

### Spring 2025 Due Dates

Due Date	Minimum Amount Due
01/10/2025	25% Adjusted Amt. Due
02/10/2025	33% Adjusted Amt. Due
03/10/2025	50% Adjusted Amt. Due
04/10/2025	Full Remaining Balance

The minimum payment amount is calculated by taking the total charges on your account and subtracting any anticipated financial aid or third-party credits currently showing on the student account. This gives you the Adjusted Amount Due. The Adjusted Amount Due is multiplied by the appropriate Minimum Amount Due percentage. **Unless your financial aid and/or third-party credit is greater than or equal to the total amount due, you owe a payment.**

### Past Due Accounts

Students who are past due on their monthly minimum payments will not be permitted to register for future terms, receive diplomas, or be allowed to charge at the bookstore. Transcripts will be released subject to Federal regulations. E-check payments are subject to a fourteen (14) day hold to ensure the payment clears the bank. This hold prevents the release of documents during that period. For immediate release, payment must be made by cash, certified check, or pin-based debit card in the Student Financial Services Office, or online by credit card. Students with small balances of \$1000 or less may have their financial hold preventing enrollment removed if their account is in good financial standing.

### Electronic Billing

The University no longer sends paper bills to students that have e-consented and are enrolled in the current term. **A billing notification will be sent to your campus e-mail** monthly notifying you that your current bill is available online. The bill is usually generated by approximately the 17<sup>th</sup> of the month with a due date of the 10th of the following month. You can view your bill via your payment suite (Touchnet).

### Metropolitan / Illinois Students

Undergraduate and Graduate students who reside in Illinois qualify for the Metropolitan Tuition rate.

## Bookstore Charging Privileges

Only students with student accounts in good financial standing will be allowed to use their student ID at the bookstore to charge items to their student account. Those students that fail to make their required minimum payments will not be allowed to use their student charge in the bookstore until the account is no longer past due.

### Late Payment Fees and Finance Charges

A \$25.00 late payment fee is assessed to student accounts if the full minimum payment is not received and processed by the due date. The University will assess a 1% per month finance charge on any billed amount that remains unpaid after the payment due date. To avoid finance charges, the student would need to pay the Adjusted Amount Due in full by the first semester due date.

### Financial Aid and Refunds

The first step to receiving financial aid is filling out the Free Application for Federal Student Aid (FAFSA). Please make sure to use the Federal School Code 002519 on the FAFSA to make sure that UMSL gets your information. Once the Student Financial Services Office receives your FAFSA, which takes about 3-5 business days, it can take an additional 1-2 weeks for the application to be processed.

Once your application has been processed, and you've completed your financial aid checklist, you will need to accept or decline your aid offer in MyView. Once accepted, your aid will show up as anticipated and can be taken into account when calculating your remaining amount due.

Aid can disburse as early as 10 days prior to the start of the semester. The SFS Office will verify that you are in the required number of credit hours and then request the funds. The University will receive the funds and apply them to your student account. If there is a credit balance, the account would be eligible for a refund. **Charges that are added to a student account after a refund has been processed become the student's responsibility.**

The refund process does not start until you see a refund line item in your payment suite (TouchNet). From that date, if you have direct deposit, your refund will take 3-5 business days to reach you. For students that do not have direct deposit set up, a paper check will be mailed to your local mailing address. This takes 7-10 business days from when your refund is initiated. If a credit card payment has been made within 120 days, any refund must be returned to that credit card.

There are times that you could be eligible for a refund and have a balance on your student account. No refund of a departmental credit is given if there is a balance due on a student account. A refund takes up to four (4) weeks processing time after withdrawal, dropped classes, receipt of excess financial aid, or overpayment made on the student's account. To receive a refund of less than \$25, a specific request must be made to the SFS Office.

## Payments

Online payments may be made at <http://ebill.umsj.edu>. You may make a payment from your savings or checking account with no service fee, or by all major credit cards with a 2.95% service fee for domestic debit/card cards and 4.25% fee for international debit/credit cards (\$3.00 minimum fee). You can also make payment in office at 327 Millennium Student Center. We accept cash, check and pin-based debit cards.

You may mail in a check or money order paid to the order of the University of Missouri St. Louis. Checks will only be accepted when the amount of the check does not exceed the amount due.

There is a drop box located outside the Student Financial Services Office, 327 Millennium Student Center. You can pay by check or money order. All payments received are final; no changes or adjustments can be allowed to the payment amount once the payment has been processed.

Payments made with your personal online banking service may result in a significant delay in the processing. Please have your bank mail checks to the address on the cover of this brochure. We make no guarantees that your payment can be received and processed by the due date.

Any communications concerning disputed debts, including instruments tendered as full satisfaction of a debt must be sent to: Account Disputes, One University Blvd, 337 MSC, St. Louis, MO 63121-4400

### Returned Checks

Any check not honored by your bank will result in a \$20 returned check fee. If the returned check, including e-check payments was attempting to pay a prior term balance, your classes may be canceled.

### Delinquent Indebtedness

The University will pursue any and all collection efforts and practices including referring accounts to collection agencies that [report to the credit bureaus](#). Accounts may be assessed additional collection charges of 25% of the balance when it is referred to a collection agency. Your Missouri state income tax refund may also be intercepted to partially or fully satisfy a past due debt to the University.

### Cancellation

A payment of the minimum due or greater by the first payment due date will secure your courses. Students who register on or before 1/16/2025 may choose to pay their minimum payment by 2/10/2025 to prevent cancellation. However, late payment fees and finance charges will be applied if a payment was due on 1/10/2025. If your classes are canceled for nonpayment and you wish to be reinstated, the minimum payment will be required plus a \$250 late registration fee. When payment is received, you will be charged for all classes that were canceled. Failure to pay fees, receive financial aid, or attend class does not mean you will automatically be canceled. It is the student's responsibility to communicate with the Student Financial Services Office regarding class cancellation.

### Spring 2025 Due Dates

Due Date	Minimum Amount Due
1/10/2025	25% Adjusted Amt. Due
2/10/2025	33% Adjusted Amt. Due
3/10/2025	50% Adjusted Amt. Due
4/10/2025	Full Remaining Balance

Failure to make payment on 1/10/2025 will not result in cancellation, but a \$25.00 late payment fee and a 1% finance charge will be assessed. Payment due date is based on a student's original registration date for the term. Subsequent add/drop activity will not alter the payment due date. Full payment of any past term balance and appropriate Spring minimum payment are due on 2/10/2025 to avoid the cancellation of your Spring classes.

#### Withdrawal

Tuition will be reassessed for students who officially withdraw from the University or drop classes. If the meeting dates for your course are different from the regular session meeting dates, please contact the Student Financial Services Office as your tuition fee reassessment for withdrawal or dropping may differ from the regular reassessment.

It is the student's responsibility to formally notify the Registrar's Office and to follow proper procedures when withdrawing from the University. **Failure to pay fees, failure to receive financial aid, failure to attend class or refusing financial aid does NOT constitute an official withdrawal from the University of Missouri – St. Louis.**

### Spring 2025 Reassessment Schedule January 21 – May 17

Withdrawal/Drop Date	Fee % Due University
Through Jan 27, 2025	0%
Through Feb 17, 2025	50%
Through March 17, 2025	75%
March 18, 2025 and beyond	100%

If your classes do not start and end on any of the session dates above, please contact the Student Financial Services Office as your fee reassessment for withdrawal or dropping may differ from the regular reassessment.

#### Right to Modify

The University reserves the right to modify by increase or decrease the fees charged for attendance and other services at the University, including but not limited to tuition or educational fees, at any time when in the discretion of the governing board the same is in the best interest of the University with all modification of fees to be effective irrespective as to whether fees have or have not been paid by or on behalf of a student prior to the effective date of the modification.

### Spring 2025 Undergraduate Tuition Rates

Academic Programs	Cost Per Credit Hour
Arts & Sciences Education Social Work	Resident (MO,IL,Metro) \$504 Non-Resident \$1,253
Business Non-Degree Seeking	Resident (MO,IL,Metro) \$568 Non-Resident \$1,317
Nursing	Resident (MO,IL,Metro) \$613 Non-Resident \$1,362
Engineering	Resident (MO,IL,Metro) \$623 Non-Resident \$1,372

### Spring 2025 Graduate Tuition Rates

Academic Programs	Cost Per Credit Hour
Arts and Sciences Social Work	Resident (MO,IL,Metro) \$645 Non-Resident \$1,533
Education Non-Degree Seeking	Resident (MO,IL,Metro) \$694 Non-Resident \$1,582
Business	Resident (MO,IL,Metro) \$807 Non-Resident \$1,695
Nursing	Resident (MO,IL,Metro) \$933 Non-Resident \$1,821

### Optometry

Fall/Spring <i>(16 credits each semester)</i>	Missouri Resident \$14,560 Non-Resident \$24,032
Summer Semester <i>(8 credits)</i>	Missouri Resident \$7,280 Non-Resident \$12,016
Per Credit Hour	Missouri Resident \$910 Non-Resident \$1,502
Patient Care Center Fee <i>(due each Fall &amp; Spring)</i>	\$900

### Premium Programs (per credit hour)

Online MBA	\$1,103
DBA (Business)	\$1,764

### Special Rates (per credit hour)

Advanced Credit Program (High School)	\$72
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\*Undergraduate Non-Resident fee is composed of Resident rate + \$749

Graduate Non-Resident fee is composed of Resident rate + \$888

Optometry Non-Resident fee is composed of Resident rate + \$592

# UMSL

## SPRING 2025

### GUIDE TO PAYING FEES

01/21/2025 – 05/17/2025

**Student Financial Services Office**  
327 Millennium Student Center  
One University Boulevard  
St. Louis, MO 63121-4400

Phone: (314) 516-5151  
(314) 516-5526

Fax: (314) 516-5302

Website: [umsl.edu/sfs](http://umsl.edu/sfs)

E-mail: [cashiers@umsl.edu](mailto:cashiers@umsl.edu)  
[financialaid@umsl.edu](mailto:financialaid@umsl.edu)

Online Account Access:

Students: <http://myview.umsl.edu>

Parents: <http://ebill.umsl.edu>

### SFS Office Regular Hours of Operation:

Monday - Friday 8:00am-5:00pm

The office is closed each Wednesday from  
2:00-3:00 p.m. for Staff Development

Please check the SFS Office homepage for special hours of operation

### Late Registration Fee

of \$250 will be applied when a student registers  
on or after the first day of courses.

**January 21, 2025**