CERTIFICATE IN UNIVERSITY TEACHING

UMSL's Certificate in University Teaching (CUT) will be of value to your career, whether in academia, industry, business, education, public service, or healthcare. This program, jointly sponsored by the Center for Teaching & Learning (CTL) and the Graduate School, is open to all UMSL graduate students.

UMSL | Center for Teaching and Learning

Your CUT commitment:
- **Attend an annual Graduate Student Professional Development Summit in August (separate registration)**
- **Complete all of the activities included in each unit.***
- **Submit your Teaching Portfolio to the CTL after**
- **completing all other CUT requirements.**

Unit fees (see details on page 2) apply but current graduate students are eligible for reimbursement upon completion of all requirement elements of a Unit.

To register for CUT units, go to https://rebrand.ly/CUTregistration.

CERTIFICATE IN UNIVERSITY TEACHING (CUT) UNIT DETAILS

Graduate Student Professional Development Summit

Day-long professional development conference held just before the start of the start of the fall semester.
In-Person on UMSL North Campus.

*an alternative can be arranged if unable to attend

Higher Education Foundations (Unit F)

Prerequisite for Unit C

Attend at least 7 of the following workshops **Fridays 10am-Noon via Zoom**

Teaching & Learning in the University
- Student Motivation
- Understanding How Implicit Bias Shapes Expectations
- Active Learning
- Active Learning, *Applied*
- Designing Assessments
- Grading Student Learning

Preparing for University Teaching
- Inclusive Teaching
- Giving and Promoting Feedback
- Philosophy of Teaching & Diversity Statement
- Service-Learning and Civic Engagement
- Program Structure

Submit your Teaching Philosophy, Diversity Statement

Offered in **Fall**
Cost for Unit F $50

Teaching with Technology (Unit T)

- Complete the CTL's Online Modules: Teaching with Technology in a blended format **(2 Zoom meetings, 4 weeks of online asynchronous modules)**
- Kick off meeting via Zoom
- Wrap up meeting via Zoom
- Weekly engagement through online materials, discussion boards and technology challenges in Canvas.

Offered in **Spring**
Cost for Unit T $50

Career Development (Unit D)

Attend at least 4 of the following workshops
Fridays **10am-Noon via Zoom**
- Adult Education 101
- Developing Your CV and Application Materials
- Creating a Teaching Portfolio
- Preparing for On Site Visits
- Writing in Graduate School
- Smart Negotiating
- Grant Finding: Why and How

On your own
- Shadow a mentor in your discipline; write a 2-3 page reflection about your experience

Offered in **Spring**
Cost for Unit F $50

Teaching Practicum Capstone (Unit C)

Must complete Unit F first

One semester prior to enrollment
- Arrange to teach or TA a course
- Contact CTL to schedule, a pre-consultation meeting, teaching observations (3) times in the semester (roughly one a month), and a debrief meeting following each observation

During Practicum
- Submit weekly teaching logs
- If you are teaching an online course, the CTL will request access to your course modules to offer feedback on assignments and activities; your Practicum Supervisor will conference with you at least 3 times during the semester

Offered in **Fall, Spring, Summer**
Cost for Unit F $100

Culminating Project: Teaching Portfolio

After completing all unit requirements, you will submit a teaching portfolio to the CTL that includes materials developed during CUT that showcase your teaching experience and expertise.
- A 2-page reflection on how CUT has informed your teaching
- Philosophy of teaching & diversity statements
- Professional Curriculum Vitae (CV)
- Syllabi, handouts, active learning activities, assignments, and rubrics you've created
- Relevant artifacts such as summaries or midterm and final course evaluation, letter from students, graded papers
- Your Teaching Resources
- Other evidence of professional development

Due after all units are completed
No cost