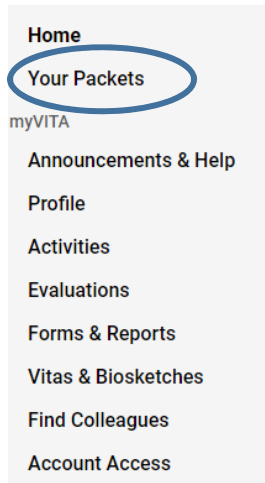
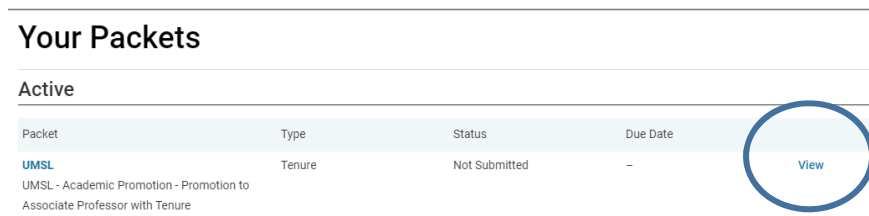


Candidate Instructions for Submission of Factual Record in MyVita Summer 2021

1. Go to "Your Packets" in the Menu

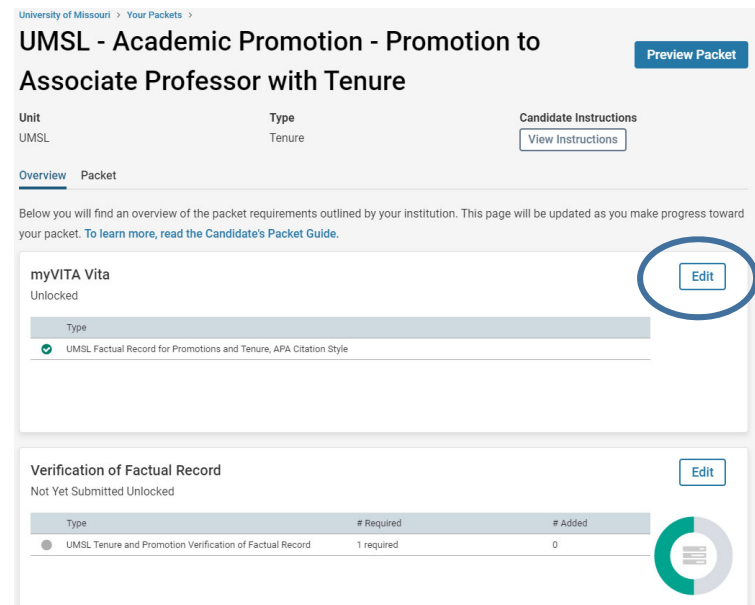


2. Click on "View"



3. Check "Preview Packet"

4. Click on "Edit"



Preview Packet

Candidate Instructions for Submission of Factual Record in MyVita Summer 2021

5. Regenerate your Vita if needed. Click on “Fill Out Form.”

University of Missouri > Your Packets >

UMLS - Academic Promotion - Promotion to Associate Professor with Tenure

Unit: UMLS | Type: Tenure | Candidate Instructions: View Instructions

Overview | **Packet**

Expand All | Collapse All

- myVITA Vita (Not Yet Submitted, Unlocked) [Submit]

Title	Details	Actions
UMLS Factual Record for Promotions and Tenure, APA Citation Style	Generated Jun 16, 2021	Regenerate
- Verification of Factual Record (Not Yet Submitted, Unlocked) [Submit] 0 of 0 Required Files

UMLS Tenure and Promotion Verification of Factual Record 1 required questions, [Fill Out Form]

This form has not been complete.

6. Click on “Return to Packet” on you have completed the form

University of Missouri > Your Packets > UMLS - Academic Promotion - Promotion to Associate Professor with Tenure >

UMLS Tenure and Promotion Verification of Factual Record

Elizabeth Sampson

By entering your name below and submitting the form on the subsequent page, this form and its submission serve as the signature and date that certifies the completeness and accuracy of the Factual Record.

Signature

This certifies the completeness and accuracy of the factual record. *

Enter Name Here

[Return to Packet]

7. Click on both check boxes and then “Submit Sections” on the blue bar

Overview | **Packet**

Preview Sections | **Submit Sections** | Expand All | Collapse All

- myVITA Vita (Not Yet Submitted, Unlocked) [Submit]

Title	Details	Actions
UMLS Factual Record for Promotions and Tenure, APA Citation Style	Generated Jun 16, 2021	Regenerate