**CREATING WHOLE COMMUNITIES RESEARCH FACULTY FELLOW**

**PROGRAM OVERVIEW: Relationship Building Grant**

**Application deadline: Friday, May 19, 2023** Please submit applications and questions to Tasnim Haq: [*tfhktb@umsl.edu*](mailto:tfhktb@umsl.edu)

**BACKGROUND, VALUES, AND PURPOSE**

Creating Whole Communities (CWC) brings together the University of Missouri–St. Louis, University of Missouri Extension, and resident leaders around the state to focus on strengthening our communities. CWC grant opportunities intentionally connect University researchers and community partners in applied, community-based participatory research that contributes to evidence-based policy and practice in the field of community development.

Research conducted through the Creating Whole Communities Faculty Fellows Program will comprise of two grant opportunities: “**Relationship Building”** and “**Research and Implementation**.” Both opportunities will require participation from faculty and community partners and will carry the aim to jointly pursue tangible community impact post-research.   
  
  
**RELATIONSHIP BUILDING GRANT**  
  
Faculty and community partners will engage in a relationship building process with the aim that this will lead to a trustworthy partnership, long-term collaboration, and achievement of community-desired goals. Through this process, both parties will explore interests, create an understanding of expectations, and identify mutual benefits and goals. Both parties are expected to participate in multiple relationship-building strategies to build the relationship. Examples of these strategies are mentioned below.   
  
**CWC seeks to support strong partnerships between UMSL faculty and St. Louis communities for the benefit of community building practice and policy*.***Relationship-building grants will be given to partnerships focused on:

* Community building and public policy issues in a particular neighborhood/municipality, and/or
* Community building and public policy issues that could be applied more broadly to multiple neighborhoods.

**REQUIREMENTS FOR AWARDEES**

* Two or more relationship-building activities, such as:
  + Community meetings or dinner events
  + Community strategy sessions
  + Regularly scheduled conversations
  + Faculty/University opportunities to volunteer with community organization
* Production of a reflection brief with a plan for moving forward, which could include joint development of a critical research question if applicable.

**ELIGIBILITY GUIDELINES AND RESTRICTIONS**Eligibility and General Guidelines:

* + - Eligible university applicants are a) full-time tenure-track, tenured faculty, non-tenured track faculty or b) UMSL Doctoral students who have completed all coursework except for dissertation research.
    - University applicants must have an identified community partner who agrees to collaborate on the requirements and goals of the grant.
* Although not required, CWC highly recommends that University applicants view the 4-part **Community-Engaged Research** **Series** as they begin selecting a community partner. The series aims to build the capacity of researchers and community stakeholders to create and maintain long-term collaborative community partnerships in the St. Louis region. The links to each session are provided below.   
  Note: If the preview does not load, you must download the file to view the recording.
  + [Radical Collaboration: Community and university working to develop policy for social change](https://drive.google.com/file/d/13gPhs9mw7RhPDoHqtPF0anpoWl1V64oc/view)
  + [Exploring Different Models of Engaged Research](https://drive.google.com/file/d/1HFwWAWoyp1Z8u1L0AD_l01-ox81c-l87/view)
  + [Trust Building](https://drive.google.com/file/d/1PHxylxA0A_lZzmi-qYNEk2qQFwMqy7dA/view?usp=sharing)
  + [Translating Data: Storytelling to build toward policy change](https://drive.google.com/file/d/1BKCFGJKaDoNflnH7POPmRQxldif2Rb4m/view)

Funding Guidelines:

* The CWC Research Committee and Leadership Team will fund proposals up to $1,000. The Committee will consider the appropriateness of the budget and may recommend an award less than the requested amount.
* Funds must be expended within six months of the allocation date. Awardees will be notified on June 14th, 2023. Funds will be allocated in June 2023.
* Sufficient detail of budget items must be provided to allow the committee to evaluate the appropriateness of the allocation. For example, please specify why specific software is needed and justify this if similar software is available through the university.
* Equipment and supply purchases must conform to university guidelines (e.g. technology purchases must be approved by UMSL IT department, gift cards must be purchased through ShowME, etc.). CWC staff will work with fellows to ensure purchases comply with these guidelines.
* Travel expenses must conform to the same regulations as all other university travel. For information see: <http://mutravel.missouri.edu/trav_vr.htm>
* Funds may be requested for research assistants, equipment, supplies, and summer salary support for faculty.
* Funds will not be awarded for research leaves, sabbatical leaves, or for teaching buy-outs.
* Faculty Fellow applicants may include support for postdoctoral associates.
* **The community portion of the funds may be used for a variety of purposes including compensation for time on the project.**

**CRITERIA FOR EVALUATION:**

The proposal will be evaluated on the following:

* + Could this university-community relationship eventually grow into something with community development / place-based impact?
  + Would the proposed activity allow for meaningful relationship-building?

**REPORTING REQUIREMENTS**

A one-page reflection brief will be required in addition to budget documentation. All final documents to Tasnim Haq: *tfhktb@umsl.edu*.

**CREATING WHOLE COMMUNITIES RESEARCH FACULTY FELLOW PROGRAM  
  
RELATIONSHIP BUILDING GRANT APPLICATION**

Submit a PDF copy of the application to *tfhktb@umsl.edu* **by**

**5:00 pm (CST) on May 19th, 2023. Applicants will be notified on June 14th on whether they’ve been selected.**

**UNIVERSITY APPLICANT (if more than one, submit appropriate additional information):**

Name:

Department:

Campus address:

Campus phone number:

Academic rank:

**COMMUNITY PARTNER (if more than one, submit appropriate additional information):**

Name:

Community:

Organization (if applicable):

Phone number:

Email:

Email:

1. **PROJECT TITLE (limited to 100 characters)**

1. **PROJECT START DATE: \_\_\_\_\_\_\_ PROJECT END DATE: \_\_\_\_\_\_**

1. **Proposal Summary/Abstract** (Limited to **250 words**)

Summarize the objectives and significance of the partnership for which the Relationship Building Award funding is sought. This summary must be written in a manner that is understandable to colleagues in all disciplines and to proposed community partners.

**4 . Proposal narrative** (Limited to maximum **two double-spaced** pages, 12 pt. font)

Please include the following:

* + Community Partner Information**:** brief description of mission and purpose
* Description of proposed relationship-building partnership: How did you connect with this group/organization and how might a relationship with this community partner foster stronger place-based community?
* Description of how $1000 will be used to foster relationship building.

**SUMMARY OF BUDGET CATEGORIES:**

University support

|  |  |  |
| --- | --- | --- |
| **Relationship-building expenses ideas** | **Dollar Amount** | **Justification** |
| University Compensation |  |  |

Community support

|  |  |  |
| --- | --- | --- |
| **Relationship-building expenses ideas** | **Dollar Amount** | **Justification** |
| Partner compensation |  |  |

Total grant request $ \_\_\_\_\_\_\_\_\_\_

By signing below, faculty and community partners have identified the community goals and understand the mutual benefit of this relationship building process. They also agree to follow the above terms and to fulfill the requirements outlined for this grant, if accepted.

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Signature of University Applicant Date

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Signature of Community Partner Date