#### **International Student & Scholar Services**



362 Social Science & Business Building One University Boulevard St. Louis, Missouri 63121 Phone: 314.516.5629 Fax: 314.516.5636 Email: iss@umsl.edu

# How to Obtain a Missouri Driver's License

The state of Missouri will issue driver's licenses to nonresidents of the United States. If you would like to obtain a driver's license, you will need to follow the following steps.

- 1. For F-1, F-2, J-1, and J-2 students, scholars, and dependents and H-1B and H-4 scholars and dependents, if the University of Missouri St. Louis sponsors your visa, we can issue you a letter of status for item #4 below. Completed the attached form or request the letter on our website.
- 2. If you do not have a Social Security Number, visit the Social Security Administration office (directions attached) to get a letter proving you are ineligible for a Social Security Number.
- 3. You will need to pass a written driving exam as well as a driving test. These tests are administered by the Missouri Highway Patrol. The written exam is a 25 question test, and the driving test will test your ability to drive, change lanes, park, etc. as a Missouri Highway Patrolperson (police officer) accompanies you on a drive. There is no fee for this exam, but you will need to provide your own vehicle (that of a friend or relative) for the driving test. (Those with a currently-valid driver's license from another US state are not required to take this exam). See the attached list of Missouri Highway Patrol offices for locations.
- 4. Upon successful completion of the written driving exam and the driving test, you will then need to apply for a license through the Missouri Department of Revenue at a Driver's License office. See the attached list of Driver's License offices for locations. At the Driver's License office, you will need to provide:
  - a. \$22.50 for a three-year license (Please note that currently non US Citizens will receive expiration dates according to their immigration documentation. It is common to only receive one-year terms).
  - b. Proof that you have completed the written diving exam and driving test.
  - c. Proof of your identity in the form of a Social Security Number (card) or a denial letter from the Social Security Administration.
  - d. Proof of Missouri residence (e.g., a utility bill or government correspondence with your Missouri address, etc.).
  - e. Proof of your legal residence in the United States. Depending on your visa status, the required proof of legal resident will change as in the chart:

Visa status	Required documents
F-1 or F-2	Passport, visa, I-94, I-20, written verification from UMSL of F-1's status (complete the attached request form)
H-1B or H-4	Passport, visa, I-94, written verification from employer of H-1B's status (contact your company)
J-1 or J-2	Passport, visa, I-94, DS-2019, written verification from UMSL of J-1's status (complete the attached request form)

# Getting to a Social Security Administration Office

Address:	5669 Delmar Boulevard Saint Louis, MO 63112
Hours:	9:00am to 3:00pm, Monday, Tuesday, Thursday, and Friday. 9:00am to 12:00pm Wednesday.
Description:	On Delmar between DeBaliviere and Goodfellow, close to the corner of Delmar and DeBaliviere, next to the People's Comprehensive Health Center.
Getting There:	The office is approximately 5 blocks porth of the "Forest Park-DeBaliviere" Met

Getting There: The office is approximately 5 blocks north of the "Forest Park-DeBaliviere" MetroLink stop. Take the MetroLink from either the north or south campus stop west towards Illinois (usually towards "Shiloh-Scott"). The "Forest Park" stop is after the "Delmar" stop and before the "Central West End" stop. After exiting the MetroLink station, head north (away from Forest Park) on DeBaliviere. After approximately 5 blocks, DeBaliviere will meet Delmar. The office is just east of this intersection on the north side of Delmar.

Map:



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This is the easiest location to reach using public transportation. To look up SSA offices that may be a closer driving distance to your location, check their website (<u>http://www.ssa.gov/</u>) and click on the 'Find a Social Security Office' link in the left menu.

# **Missouri Highway Patrol Locations**

Two branches of the Missouri Highway patrol are relatively near to UMSL. Their addresses, phone number, and hours of operation are below. Students without access to a vehicle should consult the metro website: <u>www.metrostlouis.org</u> for more information about bus connections. Note that a Department of Revenue Drivers Licensing Location is near to either of these Highway Patrol Locations.

Location	Phone	Hours
4626 South Kingshighway	(314) 481-8668	MonFri. 8:00am-5:00pm
St. Louis, MO		
3256 Laclede Station Rd. Suite 100	(314) 877-0199	MonFri. 8:00am-5:00pm
Maplewood, MO		·

A complete list of offices of the Missouri Highway Patrol can be found on their website by clicking on the link for **Missouri driver exam test locations**. (<u>http://www.mshp.dps.missouri.gov</u>) Note that St. Louis City, St. Louis County, St. Charles County, Jefferson County, and Franklin Country are all in Troop C.

# **Missouri Department of Revenue Driver's Licensing Locations**

Six branches of the Missouri Department of Revenue's that offer driver's licensing relatively near to UMSL. Their addresses, phone number, and hours of operation are below. Students without access to a vehicle should consult the metro website: <u>www.metrostlouis.org</u> for more information about bus connections. Note that three of the locations are also adjacent to Missouri Highway Patrol offices.

Location	Phone	Hours
728 S FLORISSANT RD FERGUSON, MO 63135-0000	(314) 521-2360	Monday-Friday 9AM-5PM Saturday 8AM-12PM
11977 ST. CHARLES ROCK ROAD SUITE 111 BRIDGETON, MO 63044-0000	(314) 298-0177	Monday-Friday 7:30-5:30 First & Last Saturday 8AM-12PM
9652 Olive Blvd St. Louis, MO 63132	(314) 692-8222	Monday-Friday: 9AM-5PM Saturday: 9AM-12 Noon
3917 Lindell Blvd St. Louis, MO 63108	(314) 531-0700	Monday-Friday: 9AM-5PM Saturday: 9AM-1PM
32 North Central Clayton, MO 63105	(314) 863-5331	Monday-Friday: 9AM-5PM First & Last Saturday: 9AM-12:30
3238 Laclede Station Rd Maplewood, MO 63143	(314) 645-1044	Monday-Friday: 8:30AM-5PM First & Last Saturday: 9AM-1PM Last 5 Business Days: 8:30AM-5:30PM

Check the Missouri Deapartment of Revenue website for a complete list of licensing office locations in St. Louis City and County. <u>http://dor.mo.gov/mvdl/offloc/</u>. Note that office locations sometimes change and hours of operation may change, so be sure to call ahead.



Email: iss@umsl.edu

# **Status Letter Request Form**

If the University of Missouri–St. Louis issued your I-20 or DS-2019 and you have been maintaining good status (F-1, F-2, J-1, J-2), we can issue a letter of status to you for your driver's license application or for use with other agencies that require verification of maintanence of status. To request this letter, please fill out this request form completely and turn it in to the front desk in 261 MSC or submit it via email to the appropriate advisor. This form should be filled out by the principal status holder (i.e. the person in F-1, or J-1 status). Be sure to submit this letter promptly as it will only be valid for a specified period of time (15-30 days depending on the agency).

Today's Date:	
Name: Family/Last Name	Student ID Number:
UMSL Email:	
Local Address:	
Visa Status: 🔲 F-1 🗌 J-1	Current Program Level:  Undergraduate  Graduate  Constant  Constan
Degree Program/Major:	Current Enrollment:
Expected Program Completion Date:	I-20 or DS-2019 End Date:
Are you currently on a period of post-con	mpletion work authorization?  Yes No (If 'yes' mark the appropriate box below)
Academic Training 🛛 OPT	17-month OPT Extension     Cap-Gap OPT Extension
Grace period following post-con	npletion work authorization
This letter will be used for: (select one)	<ul> <li>Driver's License</li> <li>Missouri State ID card</li> <li>Other:</li></ul>
This letter is for: (select one)	<ul> <li>Student or Scholar only</li> <li>Dependent(s) only (please complete the section below)</li> <li>Both (please complete the section below)</li> </ul>
Below, please fill in the name(s) of any of	dependent(s) who require this letter:
Dependent Name: Family/Last Name	Given/First Name(s)
	For Office Use Only
Current Enrollment: Periods of RCL? Comments:	Enrollment History: Hold(s)?
	Signature: