

University of Missouri—St. Louis
Continuing Education
One University Boulevard
St. Louis, MO 63121-4400
25251-1108-3500

Nonprofit Org.
U.S. Postage
PAID
St. Louis, MO
Permit No. 3

Chancellor's Certificate Programs

Supervisory Skills
mini/MBA
Training & Facilitation
Project Management
Certified Financial Planner™
Educational Requirements Training
CFP® Live Review
Human Resource Management
PHR/SPHR Exam Preparatory Review

Continuing and Professional Education
College of Business Administration | Continuing Education

2009

Think Business at the
University of Missouri—St. Louis

Preparatory Review Training for HRCI's
PHR/SPHR Certification Exam
a noncredit Chancellor's Certificate Program



Six Saturdays Sessions
8:30 a.m.–3:30 p.m.
February 21,
March 7, 14, 28,
April 4, 18

J.C. Penney
Conference Center

PHR/SPHR
a noncredit Chancellor's Certificate



UMSL is the only university in St. Louis with AACSB International accreditation in BOTH Business Administration and Accounting.

The University of Missouri—St. Louis is home to one of the top 20 International Business programs in the U.S.*

*U.S. News & World Report, *America's Best Colleges*, 2009 Edition.

IN PARTNERSHIP WITH
SHRM
SOCIETY FOR HUMAN
RESOURCE MANAGEMENT

SHRM is the world's largest association devoted to human resource management, with more than 200,000 members.

A leader in HR education, SHRM has created the most complete certification preparation system available. Featuring printed materials, software, online tools, and a classroom curriculum, it helps learners consistently beat the national exam pass rates. While there is no single course of study that guarantees success on the HRCI exams, the SHRM Learning System® has effectively helped thousands of individuals prepare for certification.

Preparatory Review Training for HRCI's PHR/SPHR Certification Exam

a noncredit Chancellor's Certificate Program

Are you ready to enhance your professionalism, facilitate your HR career growth, and help ensure your employability?

Formally distinguish yourself in the HR profession.

Become a certified *Professional* or *Senior Professional in Human Resources*.

Increase your readiness to sit for the PHR® and SPHR® certification exams to be held May 2009 through June 2009. This PHR/SPHR exam prep course is offered in partnership with the Society for Human Resource Management at convenient times for busy professionals.

Who will benefit from this program?

- HR professionals planning to take the PHR® or SPHR® certification exam
- Companies who value enhanced professionalism in the human resources function
- Experienced managers new to human resource management
- PHR® professionals seeking to "upgrade" their certification to SPHR®
- HR professionals who value enhanced career growth and a deeper understanding of the entire HR body of knowledge
- Certified PHR® and SPHR® professionals who want to earn credit toward recertification

Choosing an Exam Level

A minimum of two years of exempt-level (professional) HR work experience is required to take the PHR or SPHR exam. However, HRCI strongly recommends that PHR candidates have two to four years and SPHR candidates six to eight years of professional HR experience.

Registering for an Exam

The next testing period is May 1, 2009, through June 30, 2009. For information on exam time schedules and how to register, visit www.hrci.org.

Course Schedule*



*Periodic review weeks have been incorporated into this course schedule.

Course Content & Materials

SHRM® educational products are developed according to the highest quality standards and are constantly updated, incorporating the newest changes in legislation and HR practices. HR professionals and SMEs review all course materials to ensure practical applications. This intensive course will cover the six functional areas, responsibilities, and associated knowledge defined by the Human Resource Certification Institute.

Course content reflects the general body-of-knowledge tested by the Human Resource Certification Institute. This course of study will in no way guarantee or assure success on the HRCI exam.

Students must use the most recent edition of the SHRM® educational products for this course and are strongly advised not to use outdated materials. The SHRM Learning System® material is included in your registration fee.

For more information on all College of Business Administration Continuing Education programs, call (314) 516-5908 or visit www.umsl.edu/ce/business/.

The Trainers

Our training team includes two experienced HR professionals with more than **60 years of combined practical, applied knowledge** in the six areas of the HR certification Body of Knowledge.

Michael J. Pimmel, MDR, has served as the Regional VP of Human Resources for Coca-Cola Enterprises, and has held executive HR positions with Gulf + Western Industries; Contico International, Inc.; and Washington University. He brings special expertise in resolving business, labor, and employment disputes in Fortune 100 companies, federal agencies, and educational institutions.

Jim Clarkson, MA, SPHR, has built his career in human resource development, organizational development, career management, training, and executive coaching, serving as an internal consultant with Westinghouse Electric and Public Service Company of Oklahoma, and as an external HRD consultant to the Boeing Leadership Center, Edward Jones, Ingersoll-Rand, and other large and smaller organizations.

BY MAIL: Detach entire panel and mail to:
Susan Garrett
University of Missouri–St. Louis
Continuing Education
One University Boulevard
St. Louis, MO 63121-4400

BY FAX: Fax entire panel to (314) 516-6414. Charge card number or other payment information must be included.

BY PHONE: Call (314) 516-5908. Charge card information must be provided.

TDD: Call (314) 516-5961.

ONLINE: www.umsl.edu/ce/business/

Make checks payable to the University of Missouri–St. Louis.

Registration

Program Fee
Includes SHRM Learning System® material

\$995 by January 16, 2009
\$1,025 from January 17, 2009
\$949 SHRM member, student, or per person for a group of three or more registering by January 16, 2009

(One discount per person.)

Schedule

Preparatory Review Training for HRCI's PHR/SPHR Certification Exam

Six Saturdays, February 21–April 18, 2009
8:30 a.m.–3:30 p.m.
J.C. Penney Conference Center
University of Missouri–St. Louis

SHRM Learning System® material
included with your registration fee

Name _____

Address _____

City, State, ZIP _____

Phone: Day _____ Evening _____

Fax _____

E-mail _____

I have previously registered for a UMSL Continuing Education program or conference. ___ Yes ___ No

Position _____

BILLING ADDRESS IF DIFFERENT THAN ABOVE.

Address _____

City, State, ZIP _____

Fees are payable by cash, check, or charge. To charge, fill in below.

MasterCard/Visa/Discover # _____

Exp. Date _____ Amount Paid _____

Signature _____

www.umsl.edu/ce/business/

Cancellation Policy for Noncredit Business Administration Programs: The University reserves the right to cancel any program. In the event of cancellation, you will be notified immediately, and all program fees will be returned. If you must cancel the registration, you are

entitled to a full refund only if you cancel two weeks prior to the first class. A \$100 processing fee will be assessed for later cancellations up to the first class.

The University of Missouri–St. Louis is an affirmative action/equal opportunity employer committed to excellence through diversity.

PHR/SPHR Exam Prep

Certificates & CEUs

Attend and actively participate in all six sessions, meeting SHRM's prescribed requirements, and you will be awarded 3.5 continuing education units and a noncredit Chancellor's Certificate from the University of Missouri–St. Louis, as well as a SHRM certificate of completion.

