

Exam Transmittal Form

SECTION 1: FACULTY INFORMATION		
First & Last Name:	Contact Phone Number:	Today's Date:
SECTION 2: COURSE & STUDENT INFORMATION		
Course & Section: Exam: Makeup DAS Accommodation Honor Lock	Exam is for: Specific student(s) Any of my students	Student Name(s):
SECTION 3: PROCTORING CONDITIONS		
Exam Open Date & Time: Exam Close Date & Time: <u>Normal</u> time allowed for exam (<i>not extended</i>): 50 minutes 60 minutes 75 minutes 90 minutes 120 minutes Other:	Platform: Paper/pencil Canvas ATI ExamSoft McGraw-Hill Connect Pearson MyLab Honor Lock Password/Honor Lock Pin:	Permitted Items (<i>personal devices not permitted</i>): Notes Textbook or E-book Calculator 3x5 note card Formula or Equations Sheet Dictionary Bathroom Break Scratch Paper (<i>collect and destroy</i>) Scratch Paper (<i>collect and return</i>) Other:
Additional Instructions:		
SECTION 4: RETURN INSTRUCTIONS		
I will pick up in SCB 200 will pick up in SCB 200	Upload PDF to Google Drive	N/A (online)

SUBMIT FORM & EXAM TO:

UMSL Testing Center
200 South Campus Computer Bldg.
testing@umsl.edu

Access this form electronically by enabling the **RegisterBlast** Professors tool for Canvas!