

2016-2017

Fine Arts Department

Public Speaking
UMSL Comm 1040:
Public Speaking
3 credit hours
Teacher Name, M.Ed.

Course Information

Course Number: PSP 430

Semester/Block: 1st sem. 1st block

Text Book: "The Challenge of Effective Speaking" Verderber & Verderber

Faculty Information

Office Location: Rm. 213

Telephone: 314-555-5555 ext 00

Email Address: teacher@yahoo.com

Course Description

The UMSL course description must be used and may be found under the ACP course listings online.

Objectives

Must be listed. What do you want students to be able to do as a product of taking your course? You can discuss with your liaison and use the on-campus syllabus as template.

Dual College Credit Option

This is not a necessary component, but we have found that students are more likely to understand the necessity to actually register online. Sometimes they think that just because they are in your course they are automatically enrolled at UMSL.

Sample:

This course is available for dual credit at the University of Missouri St. Louis. When you successfully complete this course with a "C" or above you will have earned three college credit hours if you enroll with the University of Missouri – St. Louis. Please see handouts.

Student Evaluations

Students will be evaluated through a variety of methods. Overall grade will be based on the following:
assignments 20%,
quizzes 35%

Commented [BK1]: This is a must! If it is only one semester, please put Fall or Spring with the year. Spring 2017 for example.

Commented [BK2]: This is a must!

Commented [BK3]: Must have unless a text book is not used in the course. And that should be clearly stated.

Commented [BK4]: Must have and must be off the UMSL website (also found on ACP website)

Commented [BK5]: Must! If you call them Student Learning Outcomes that is fine.

Commented [BK6]: Optional, but handy

Commented [BK7]: Absolute must!

presentations 45%.

Grading Scale

- 90-100 A
- 80-89 B
- 70-79 C
- 60-69 D
- 59 below F

Commented [BK8]: Absolute must

Late Work

All late work will be given a zero until turned in. All late work is worth half credit.

Commented [BK9]: Should have a policy and it should be similar to a college experience.

Class Expectations

1. Come to class on time and be prepared
2. Be present and take risks.
3. Be respectful to teacher, peers, and other's property.

Commented [BK10]: Good idea

Course outline/calendar

Unit 1: Learning how to write a syllabus

- A. Writing course objectives
- B. Determining assessments
- C. Determining grading policy

Unit 2: Learning how to XYZ

- A. X sdgjlsgdjljg
- B. Y skjlgsgjsgl

And so on...

Commented [BK11]: Must have! Of course this will be somewhat flexible, but this section is vitally important to ensure that your course aligns well with our on-campus course. You can even include the assessment that will be used for each section.

DUAL CREDIT OPTIONS!

As a teacher, positive communication with parents and guardians is integral to my success in the classroom. As our first joint effort in your student's education, I ask that you carefully review this syllabus and the website with your child. This course is offered for dual credit through UMSL if your student registers and pays the required tuition.

This is your students's first grade in this class. Returning this slip is worth five points.

Please check this box if you have read and understand that this course is offered for college credit. More information will follow.

Parent or Guardian Signature

Parent or Guardian PRINTED Name

Parent or Guardian Email address and/or Phone Number

Student PRINTED Name

***Students are required to purchase the assigned textbook, a three-ringed binder and loose leaf paper.*

