ASSOCIATE IN ARTS
TO A
BACHELOR OF SCIENCE IN PUBLIC POLICY & ADMINISTRATION

UNIVERSITY OF MISSOURI – ST. LOUIS &
JEFFERSON COLLEGE
TRANSFER GUIDE

This Guide is intended for the use of students who plan on transferring from Jefferson College (JeffCo) with a completed Associate in Arts to the University of Missouri – St. Louis (UMSL) to pursue a Bachelor of Science in Public Policy & Administration.

This Bachelors degree offers Emphasis options in the following areas: Public Administration, Public Policy, and Nonprofit. Unless specified below, the courses recommended in this guide will be applicable to all of these Emphases. For more information on UMSL’s Bachelor of Science in Public Policy & Administration, please visit our online Course Catalog.

The following are the requirements of the JeffCo Associate in Arts degree program as they are recommended for students intending to continue on into UMSL’s Bachelor of Science in Public Policy & Administration. Completing these requirements as they are recommended here will maximize the transferability of a student's coursework toward their UMSL Bachelors degree. Further details of this Associates degree program, as well as comprehensive lists of courses that satisfy each General Education component, may be found within the JeffCo course catalog or may be obtained through a JeffCo advisor.

This guide is intended for use under advisement of a JeffCo Academic Advisor or UMSL Transfer Representative and is not considered to be substitution of such advisement.

I. COMMUNICATIONS 9 HOURS
☐ ENG 101 English Composition I (3)
☐ ENG 102 English Composition II (3)
☐ Complete 1 of the Following Courses:
    COM 100 Fundamentals of Communication (3)
    COM 110 Public Speaking (3)

II. HUMANITIES 9 HOURS
☐ ☐ Complete 3 Courses in the Humanities from at least 2 Humanities Disciplines:
    Humanities Course: ______________________
    Humanities Course: ______________________
    Humanities Course: ______________________

III. MATHEMATICS AND NATURAL SCIENCES
Mathematics 3 Hours
☐ MTH 134 College Algebra (3)

Natural Sciences 7 Hours
☐ ☐ Complete 2 Courses, 1 in the Biological Sciences and 1 in the Physical Sciences, at least 1 Course with a Laboratory Component:
    Biological Science Course: ______________________
    Physical Science Course: ______________________

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IV. SOCIAL AND BEHAVIORAL SCIENCES
U.S. and Missouri Constitutions 6 Hours
☐ PSC 102 U.S. and Missouri Governments and Constitutions (3)
☐ Complete 1 Course in American History or Government: 

Social and Behavioral Sciences 6 Hours
☐ ECO 101 Macroeconomics (3)
☐ ECO 102 Microeconomics (3)

V. GENERAL EDUCATION OPTION 2 HOURS
☐ Complete 1 Course from Any Above General Education Area: 

VI. COMPUTER LITERACY 3 HOURS
☐ CIS 125 Computer Concepts and Applications (3)

VII. FIRST YEAR EXPERIENCE 1 HOUR
☐ Complete 1 First-Year Experience Course: 

VIII. ELECTIVES 16 HOURS
A student must complete enough Elective Coursework to reach 62 Total Hours:
☐ Elective Course: 
☐ Elective Course: 
☐ Elective Course: 
☐ Elective Course: 
☐ Elective Course: 
☐ Elective Course: 

Students that plan to transfer to UMSL to pursue a Bachelor of Science in Public Policy & Administration but do not wish to complete an Associates degree at JeffCo should focus on completing the Highlighted Courses above in conjunction with those outlined in the JeffCo General Education Transfer Guide.

For any questions regarding this guide please contact Sue Bateman at batemans@umsl.edu.

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