

**Dual Admission Transfer Agreement
Between
Southwestern Illinois College
And
The Curators of the University of Missouri on behalf of
The University of Missouri- St. Louis**

University of Missouri – St. Louis and Southwestern Illinois College have a long standing partnership and a strong tradition of working together. This relationship has resulted in benefits for many students, the local community and both institutions. It is upon this relationship that University of Missouri- St. Louis, (hereafter UMSL), and Southwestern Illinois College,(hereafter SWIC), enter into this Dual Admission Program, (hereafter DAP) in order to enhance mutual cooperation, to better facilitate the transfer of students between institutions and to further increase benefits derived from this relationship.

The Dual Admission concept outlined in this agreement will result in an even higher level of service to students. Students who enter into this agreement will maximize the transfer of credits, will enjoy access to resources at both institutions throughout both degree programs, and will receive advising and support at UMSL or on-site as they pursue the associate and baccalaureate degrees.

Provisions

- . Dual admission to UMSL and SWIC is available to students planning to complete an Associate in Arts (A.A.), Associate in Science (A.S.), or an Associate in Fine Arts (A.F.A.), at SWIC and a baccalaureate degree at UMSL. The DAP facilitates the transfer of students from SWIC to UMSL.

SWIC students who fulfill the requirements of the DAP are guaranteed acceptance into UMSL with full junior status. However, students must meet departmental requirements for acceptance into specific majors such as Nursing, Education, Business, Social Work and Engineering.

SWIC students who transfer with associate degrees that do not fulfill the Illinois Articulation Initiative (IAI) General Education Core Curriculum requirements may have to attend additional semesters to complete their baccalaureate degrees.

Dual admission does not guarantee graduation within a specified timeframe from either institution.

UMSL catalogue that is in place at the time the student is admitted to DAP will be the catalogue that will determine that student's graduation requirements provided that constant progress is made toward completion of the degree. As a SWIC student, the progress toward the AA/AS degree will be governed by the SWIC catalog under which the student initially enrolled provided that the progress is "continuous" as defined by SWIC.

Admission Process

Separate admission applications are required for SWIC and UMSL. Transfer students who have earned at least 24 semester hours of college-level credit with a 2.0 cumulative GPA (on a 4.0 scale) and meet all other UMSL transfer admission requirements are eligible to participate in DAP. They must submit their dual admission application to UMSL prior to completing 45 hours of college credit.

NOTE: This college credit requirement does **not** have to be earned credit at SWIC only. New transfer students entering SWIC who meet the admissions requirement outlined above will be eligible to participate in DAP concurrent with their admission to SWIC.

First time college students who enroll at SWIC and also meet UMSL's first time college student admissions requirements will be eligible to participate in DAP concurrent with their admission to SWIC.

UMSL application fee will be waived for SWIC students participating in DAP.

At the time of application to UMSL DAP, the applicants must request official transcripts from all previously attended institutions. The transcripts must be forwarded directly to UMSL. This includes official high school transcripts when required by degree or if the participant is a first time college student.

Students wishing to participate in DAP shall complete and submit a "Statement of Intent to Participate" form. This document will be shared between UMSL and SWIC with each institution maintaining a complete copy on file from the date of acceptance.

The "Statement of Intent to Participate" form will also serve as a Release of Information that authorizes the institutions to share appropriate admission, financial, academic and advising information concerning the enrollment and performance of the student.

UMSL will host a Dual Admission Information session for all new DAP participants on the SWIC campus at Belleville each semester as needed.

Criteria for Maintaining Dual Admission Status

Students must maintain a cumulative grade point average of a 2.0 (4.0 scale) based on all college level coursework (that is, 100 level or above) as calculated by the sending institution.

Students in DAP must maintain good academic standing as defined by each institution. A student who is dropped from DAP may continue at either institution if academically eligible to do so. When good standing is regained, the student may be reinstated to DAP as long as he/she is still within the 45 credit hour limit to participate.

Students must complete the appropriate transfer degree at SWIC within three years of acceptance into the DAP and enroll at UMSL within one academic semester following graduation from SWIC.

At any time before the completion of the transfer associate degree at SWIC, the student may end the dual admission agreement. He /She will be expected to submit in writing to both institutions their decision to withdraw from the program. This student will now be subject to standard application and admissions procedures at UMSL.

Transfer of Credit

Students in DAP may take coursework at either institution or concurrently at any time as long as pre-requisites have been satisfied.

SWIC and UMSL transfer credits will be awarded in accordance with the articulation agreements that exist between our institutions. Students may transfer coursework between institutions in order to satisfy degree requirements at either institution.

An official SWIC transcript must be provided to UMSL at the completion of each semester based on the list of DAP students submitted by UMSL. UMSL will do likewise as required.

Program Liaisons

SWIC and UMSL each agree to designate a liaison that shall be responsible for implementation of this agreement and for overseeing provision of services for students under this agreement. The liaisons will meet periodically to update students' progress. The UMSL liaison will be identified from the staff of the Office of Transfer Services and Articulation.

Academic Advising

UMSL and SWIC liaisons will share information regarding DAP students' declared majors for the purposes of identifying the appropriate academic advising and counseling offices on each campus.

UMSL will complete a degree audit each semester for SWIC DAP students. UMSL will be responsible for the distribution of the degree audit reports.

SWIC students in DAP will have access to UMSL online **MyView** and degree audit showing their admission status and associated academic records. This will help them identify their transfer credits and the associated progress toward their baccalaureate degree at UMSL.

Communication and Information

UMSL will keep SWIC administrative staff informed as to the number and status of all SWIC students admitted to this program. UMSL will provide an annual analysis of the progress of SWIC students who have transferred to UMSL.

UMSL and SWIC agree to work together to provide marketing materials for DAP, in both written and electronic formats. No publication or reference to the program shall be printed or distributed in any form without the consent of both institutions.

UMSL and SWIC agree to notify each other regarding any changes in curriculum that will impact this and other institutional agreements. Notification of such changes must be made at least one semester prior to the effective date.

Tuition and Fees

Tuition will be paid directly to the institution that is providing the course to the students. This agreement does not alter in any way the commitment of the student to meet all financial obligations to the institution providing the course. All tuition, fees and other associated costs must be paid by the student directly to the institution providing the courses.

DAP students are eligible for the Metropolitan Fee (MO in-state fees for residents of St. Clair, Monroe, Madison and Jersey counties) and any other transfer scholarships available provided they meet applicant eligibility.

If a SWIC DAP student wishes to have access to UMSL student services while not officially enrolled at UMSL, a special student activity fee per semester will be charged. If the student should enroll in UMSL courses for any semester while in DAP, this fee is waived and the student will be required to pay regular UMSL student fees.

Should a DAP student not enrolled at UMSL need a parking sticker for UMSL, a parking fee based on one credit hour will be assessed. If the student is enrolled at UMSL, he/she will be required to pay the full per credit hour cost for the parking sticker.

A one-time UMSL transcript fee of \$5.00 will be assessed at time of application to DAP.

Terms of the Agreement

This agreement shall commence fall 2009. It will remain in effect until modified by mutual consent or canceled with at least one year's notice by either party, or until canceled by mutual agreement. In the event of cancellation, no more students will be jointly admitted, but any students already jointly admitted will continue to enjoy the privileges specified under this agreement so long as they continue to make academic progress toward degree requirements as provided in this agreement.

UMSL Benefits for DAP Students have been attached as an addendum to this agreement.

Additional copies of this agreement are available upon request from the UMSL Office of Transfer Services and Articulation, 225 MSC, (314) 516-5162.

Signatures

Thomas F. George Date
Chancellor
University of Missouri – St. Louis

Georgia Costello Date
President
Southwestern Illinois College

Glen Hahn Cope Date
Provost
University of Missouri- St. Louis

Clay Baitman Date
V.P. for Instruction
Southwestern Illinois College

