

Chapter Progress Check-List

Greek Excellence Program Overview

Utilize this worksheet to keep track of your chapter's progress towards the Greek Excellence Program requirements!

Chapter: _____

1. Academic Standards & Achievement

While the ultimate responsibility of doing well in academic pursuits falls on the individual, the chapter can help by creating an environment that expects success and provides support to its members.

Objective	Documentation Needed	Chapter Progress (notes, completion date, etc.)
1.a - Chapter GPA meets or exceeds the all-men's/all-women's cumulative GPA or a 2.7 (whichever is higher) each semester.	Provided by the Office of Student Involvement	
1.b - New member class GPA meets or exceeds a 2.7 average GPA each semester.	Provided by the Office of Student Involvement	
1.c - Chapter maintains an active academic support program.	Detail the chapter's programming that provides academic support to members, as well as the chapter's academic requirements for members.	

2. Community Relations & Philanthropic Work

Chapters can make a positive impact by being a valued and contributing member of the community. Individual members have an obligation to their chapters and other community members to conduct themselves in an appropriate manner. Chapters should create an environment that promotes a positive image and discourages inappropriate behavior.

Objective	Documentation Needed	Chapter Progress (notes, completion date, etc.)
2.a - Chapter averages a minimum of 10 community service hours per member each semester.	The Coordinator of Fraternity & Sorority Life will calculate this based off of the hours given to her in the end-of-semester report.	

2.b - Chapter plans and executes at least one philanthropic project event each year	Provide the name and a brief description of the event. Also include how much money was raised and to what organization the funds were donated. The event will be confirmed by the Event Notification form on MyEngage.	
2.c - Chapter has at least 20% of their members participate in at least one of the Office of Student Involvement's major service projects (The Big Event, MLK Day of Service, Trunk or Treat, Homecoming Day of Service, etc.)	Provide a list of chapter members and the Office of Student Involvement's major service project they participated in. Attendance will be confirmed via MyEngage.	

3. Chapter Leadership & Operations

There are certain tasks that must be completed by chapter leadership to ensure operations are maintained.

Objective	Documentation Needed	Chapter Progress (notes, completion date, etc.)
3.a - Chapter completes their annual renewal in MyEngage by the deadline specified by the Office of Student Involvement.	Confirmed through the Office of Student Involvement	
3.b - Chapter attends the required Student Organization Leadership Education Training, as identified by the Office of Student Involvement (annually, unless not in good standing in the fall, then in the spring)	Provided by the Office of Student Involvement and attendance will be confirmed via MyEngage	
3.c - Chapter maintains an updated roster with the Fraternity & Sorority Life advisor and communicates changes in a timely manner	Confirmed by the Office of Student Involvement	
3.d - Chapter President, or their designee, attends all monthly Presidents' Club Meetings	Confirmed by the Office of Student Involvement	
3.e - Chapter President schedules and attends monthly	Confirmed by the Office of Student Involvement	

1:1s with the Fraternity & Sorority Life advisor		
3.f - Chapter maintains active involvement in their governing council	Confirmed by the Office of Student Involvement and each governing council's executive board	
3.g - At least one chapter member submits an application to serve in a leadership role on the chapter's governing council executive board	Confirmed by the Office of Student Involvement and the chapter's governing council	
3.h - At least one chapter member attends all leadership opportunities afforded by their national organization where it is expected that every chapter sends at least one representative (national convention, leadership programs, Leadershape, UIFI, etc.)	Provide a list of chapter members and the opportunities in which they participated	

4. Member Development

For a successful chapter, members must have a rewarding, development and education experience. The chapter has an obligation to provide opportunities for that type of personal growth in alignment with their organizational values.

Objective	Documentation Needed	Chapter Progress (notes, completion date, etc.)
4.a - Chapter plans at least two non-alcoholic social/brotherhood/sisterhood events each semester.	Provide the name and a brief description of the event. The event will be confirmed by the Event Notification form on MyEngage.	
4.b - At least 50% of the chapter attends an education program related to health and wellness (healthy lifestyles, eating disorders, mental health, etc.)	Proved the attendance sheet from the mobile check-in feature in MyEngage. A validation email from the presenter needs to be sent to thinkgreek@umsl.edu to ensure the presentation took place at the appropriate time/date/location/etc.	
4.c - At least 50% of the chapter attends an educational program related to diversity (cultural, religious, political, racial, etc.)	Proved the attendance sheet from the mobile check-in feature in MyEngage. A validation email from the presenter needs to be sent to	

	thinkgreek@umsl.edu to ensure the presentation took place at the appropriate time/date/location/etc.	
4.d - At least 50% of the chapter attends an education program on the topic of the chapter's choice (academics, leadership, time management, finances, etc.)	Proved the attendance sheet from the mobile check-in feature in MyEngage. A validation email from the presenter needs to be sent to thinkgreek@umsl.edu to ensure the presentation took place at the appropriate time/date/location/etc.	
4.e - Chapter members participate in campus leadership programs (Emerging Leaders, Advanced Leaders, Challecelors Engaged Certificate Program, Leadership Discovery Summit, Women's Leadership Institute, etc.)	Provide a list of members and which leadership program(s) they participated in. Confirmation will come from the Coordinator of Leadership Education.	
4.f - Chapter submits new member education programs, not to exceed eight weeks in length. This includes an outline of the new member education/intake program, detailed new member calendar, and signed anti-hazing documents.	Provided by the Office of Student Involvement and the chapter's governing council	
4.g - Chapter has 100% of their new member class complete the online new member on-boarding program provided by the Office of Student Involvement by the deadline established by the Fraternity & Sorority Life advisor	Provided by the Office of Student Involvement	
4.h - Chapter has at least 75% of their new member class attend the Fraternity & Sorority Life-sponsored, in-person New Member Day	Provided by the Office of Student Involvement - attendance will be confirmed by MyEngage	

5. Risk Management & Social Responsibility

Each chapter has an obligation to provide a safe and secure experience to all its members and guests. Chapters must follow all city, state and federal laws and all University, governing council and inter/national policies, rules and regulations.

Objective	Documentation Needed	Chapter Progress (notes, completion date, etc.)
5.a - At least 50% of the chapter attends an educational program related to alcohol, drugs, hazing, etc.	Proved the attendance sheet from the mobile check-in feature in MyEngage. A validation email from the presenter needs to be sent to thinkgreek@umsl.edu to ensure the presentation took place at the appropriate time/date/location/etc. If the program is sponsored by the organization, then the event will also be confirmed by the Event Notification form on MyEngage.	
5.b - At least 50% of the chapter attends an educational program related to consent, sexual violence, gender discrimination, Title IX etc.	Proved the attendance sheet from the mobile check-in feature in MyEngage. A validation email from the presenter needs to be sent to thinkgreek@umsl.edu to ensure the presentation took place at the appropriate time/date/location/etc. If the program is sponsored by the organization, then the event will also be confirmed by the Event Notification form on MyEngage.	
5.c - Appropriate chapter representatives attend the risk management workshop hosted by the Office of Student Involvement (Fraternity & Sorority Life) each semester	Confirmed by the Office of Student Involvement	
5.d - Chapter maintains an active internal chapter standards board/process that holds members accountable for their actions and behavior.	Provide a list of the chapter members and advisors that serve on the internal chapter standards board.	
5.e - The chapter complies with the "Fraternity & Sorority	Confirmed by the Coordinator of Fraternity & Sorority Life	

<p>Advisor (FSA) Risk Notification” expectation</p>		
<p>5.f - Chapter completes an “Event Notification” form, via MyEngage, for all chapter events within the deadlines given by the Office of Student Involvement (7 days for events WITHOUT alcohol, 14 days for events WITH alcohol)</p>	<p>Confirmed by the Office of Student Involvement/Coordinator of Fraternity & Sorority Life</p>	

6. University Relations

The University and chapter relationship should be one which is mutually beneficial. The chapter has a responsibility to provide feedback to the University and request assistance when necessary as a means to better the Fraternity & Sorority Life community as a whole.

<p>Objective</p>	<p>Documentation Needed</p>	<p>Chapter Progress (notes, completion date, etc.)</p>
<p>6.a - At least 75% of the chapter membership is involved in one other campus organization or has an on-campus job</p>	<p>Provide a spreadsheet with chapter members and the campus organization they are involved in, or the on-campus job they hold (or both). Also, indicate if they hold a leadership position in their other group. On-campus jobs will be verified through UMSL HR.</p>	
<p>6.b - At least 75% of the chapter membership attends an event/program sponsored by another chapter</p>	<p>Provide a spreadsheet with a list of all chapter members and the events/programs they attended.</p>	
<p>6.c - At least 75% of the chapter membership attend an event/program sponsored by another student organization or university department, outside of Fraternity & Sorority Life.</p>	<p>Provide a spreadsheet with a list of all chapter members and the events/programs they attended</p>	
<p>6.d - Chapter maintains an active staff/faculty advisor as described in the Student Organization Handbook</p>	<p>Confirmed by the Office of Student Involvement</p>	