



2009-2010 Consortium Agreement

Two or more educational institutions may enter into a consortium agreement so that a student may continue to receive financial aid at the Home school (UM-St. Louis), while taking courses at an institution other than UM-St. Louis, to be transferred into the Home school program. **These guidelines are designed for students who are pursuing an academic program at the University of Missouri-St. Louis.**

The following steps must be taken in order to complete the Consortium Agreement process:

- ✓ You must be fully admitted into a degree-seeking or qualified certificate program at UM-St. Louis.
- ✓ You must have completed the financial aid application process (FAFSA) and have been awarded financial assistance to attend UM-St. Louis. The Consortium Agreement applies to a single term (i.e. Fall, Spring, or Summer). Consideration for federal and/or state aid will be based on your total enrollment during the approved term only.
- ✓ Your academic unit must approve your request to study at another institution. **It is the student's responsibility to obtain that approval.** The student must first complete the personal and course information on the form and have it signed by their academic Dean or Department Chair. After the form has been signed, it must be given to the Financial Aid office at the Host school for approval. The Consortium Agreement **must** be approved by the Host institution **before** Student Financial Aid at UM-St. Louis will process. The approved form **must** come directly from the Host school to Student Financial Aid at UM-St. Louis for processing.
- ✓ All course work from previous consortium agreements must be sent and recorded at the UM-St. Louis Registrar's Office prior to the consideration of a new consortium agreement request.



Office of Student Financial Aid
 One University Blvd
 327 Millennium Student Center
 St. Louis MO 63121-4499
 Telephone: 314-516-5526
 Fax: 314-516-5408

**Consortium Agreement for Federal Title IV
 Financial Aid Programs between University of Missouri-St. Louis**

and _____

Student _____ Student # _____

University of Missouri-St. Louis (Home institution) agrees to provide financial aid for course work completed at _____ (Host institution) or a study abroad program sponsored by the Host institution.

This is to certify that the student named above is an undergraduate graduate professional student at UM-St. Louis. (S)He has our permission to take the following courses at _____, during the term indicated below. The approved courses are required as part of his/her degree program at UM-St. Louis and, upon completion, will be transferred and applied toward his/her degree.

<u>Course Number</u>	<u>Course Title</u>	<u>Credit Hours</u>

Year enrolled at Host Institution: _____ Semester (check one): Fall Spring Summer

Printed Name (UM-St. Louis) _____ check one: Dean Department Chair/Advisor

 Signature Date

The home institution agrees to:

- ✓ Accept as transfer credits all credit hours completed with a grade of C or better during the period of this agreement.
- ✓ Disburse all financial aid for which the student is eligible directly to the student upon verification of enrollment. **It is the student's responsibility to pay all charges at the host institution.**

The host institution agrees to:

- ✓ Provide copy of student's registration/schedule.
- ✓ Notify home institution of any reduction in credit hour enrollment.
- ✓ Provide a schedule of charges for the student's registration.

AUTHORIZED SIGNATURES OF APPROVAL

University of Missouri - St. Louis
 Director of Financial Aid

Host Institution: _____
 Director of Financial Aid

 Anthony C. Georges

 Printed Name Date

 Date

 Signature