Graduate Certificate Rules

Applies to the Graduate Certificates in the Department of Computer Science (except those joint with other departments)

The certificate program requires
1. Admission into the certificate program.
2. Courses to take to complete the certificate.
3. A request for the certificate to be awarded.

Application into the Certificate Program

1. A current graduate student at UMSL (degree or non-degree seeking, from any department or program) must apply for admission into the specific certificate program and be accepted before the actual certificate award can be completed.
2. A current non-student must be eligible for graduate status (with a minimum bachelor degree) and apply for admission into the specific certificate program and be accepted before the actual certificate award can be completed, see this page for more information. These applicants can complete the certificate, or transfer to a degree program before or after completing the certificate with the courses transferable to the degree as long as applicable, or apply for a related degree program and the certificate.
3. An applicant for the certificate program must have a GPA of min 3.0 for admission.
4. An applicants without computer science background/experience should contact the listed certificate coordinator to discuss feasibility of taking some of the required courses.

Courses in the Certificate Program

5. Required (core) courses for the certificate passed within the preceding three years prior to completing the certificate are automatically approved for the certificate. Electives, course substitutions, and older courses must be approved by the certificate coordinator who will pass this to the graduate director.
6. At least one course counted for the certificate program must be taken in or after the semester in which the student declares the certificate intent.
7. The same course can be used to satisfy a degree program and any number of certificates.

Certificate Award

8. The certificates are awarded using the same mechanism as degrees. The student will need to apply for award of certificate during the last semester in which the student is expected to complete the requirements for the certificate. This is done electronically through the Graduate School.
9. Certificates are governed by the same rules as graduate degrees – at the time of award the GPA of courses in the certificate, and the overall GPA must be at least 3.0.
10. When awarded, a student will have the certificate added to transcript.
Certificate Coordinators

Certificate coordinators for each certificate are listed on the certificate web pages.